

Land and Buildings Transaction Tax Additional Details Form



Your LBTT Return

Guidance notes can be found on our website www.revenue.scot, these will help you to complete this return form accurately.

- You must use black ink to complete this return form and write in BLOCK CAPITALS.
- If you make a mistake on this return form, please do not use correction fluid. Cross out the error and rewrite.
- If a question does not apply to you, leave the answer field blank.
- This form should be completed for any additional buyers, sellers, or properties and must accompany an LBTT return form. Once completed this form will constitute part of the LBTT return.
- Once you have completed this return form, please check that all information is correct and that the LBTT return form has been completed.
- For lease review returns, buyer/seller means tenant/landlord.
- The declaration must be signed by all additional buyers or tenants.

For any further advice and assistance, please see the FAQs on our website, or alternatively contact Revenue Scotland on 0300 020 0310 (Monday to Friday 9.00 – 16.00. Please note that lines will be closed from 9.00-10.00 every Thursday for staff training).

About the Property

Additional Property • 1

Local authority number

Address

Postcode

Title number

Parent title number

Is Additional Dwelling Supplement due on this property?

Put 'X' in one box

 YES NO

Additional Property • 2

Local authority number

Address

Postcode

Title number

Parent title number

Is Additional Dwelling Supplement due on this property?

Put 'X' in one box

 YES NO

About the Buyer — Private Individuals and Representatives

Additional Buyer

Title Mr Miss Mrs Ms

Dr Other

Buyer surname

Buyer first name(s)

Address

Postcode

Country

Telephone number

Are the buyer and seller connected?

Put 'X' in one box

YES NO

About the Buyer — Private Individuals and Representatives

Additional Buyer

Title Mr Miss Mrs Ms

Dr Other

Buyer surname

Buyer first name(s)

Address

Postcode

Country

Telephone number

Are the buyer and seller connected?

Put 'X' in one box

YES NO

DECLARATION

If you give false information, you may face financial penalties and/or prosecution

'I, the buyer, declare that this return is, to the best of my knowledge, correct and complete.'

SIGNATURE OF ADDITIONAL BUYER 1

SIGNATURE OF ADDITIONAL BUYER 2
(IF APPLICABLE)

PRINT NAME

PRINT NAME

DATE

DATE

About the Buyer — Incorporated Bodies

Additional Buyer

Legal name

Trading name (if different)

Address

Postcode

Country

Company number

Charity number

Governing Law / Jurisdiction

Is the buyer acting as a trustee?

Put 'X' in one box

YES NO

Are the buyer and seller connected?

Put 'X' in one box

YES NO

About the Buyer — Incorporated Bodies

Additional Buyer

Legal name

Trading name (if different)

Address

Postcode

Country

Company number

Charity number

Governing Law / Jurisdiction

Is the buyer acting as a trustee?

Put 'X' in one box

YES NO

Are the buyer and seller connected?

Put 'X' in one box

YES NO

DECLARATION

If you give false information, you may face financial penalties and/or prosecution

'I, the buyer, declare that this return is, to the best of my knowledge, correct and complete.'

SIGNATURE OF ADDITIONAL BUYER 1

SIGNATURE OF ADDITIONAL BUYER 2
(IF APPLICABLE)

PRINT NAME

PRINT NAME

DATE

DATE

About the Seller— Private Individuals and Representatives

Additional Seller

Title Mr Miss Mrs Ms

Dr Other

Seller surname

Seller first name(s)

Address

Postcode

Country

About the Seller— Private Individuals and Representatives

Additional Seller

Title Mr Miss Mrs Ms

Dr Other

Seller surname

Seller first name(s)

Address

Postcode

Country

About the Seller — Incorporated Bodies

Additional Seller

Business name

Trading name (if different)

Address

Postcode

Country

Company number

Charity number

Governing Law / Jurisdiction

About the Seller — Incorporated Bodies

Additional Seller

Business name

Trading name (if different)

Address

Postcode

Country

Company number

Charity number

Governing Law / Jurisdiction

General Data Protection Regulation

Revenue Scotland collects personal data to support the collection and management of the devolved taxes for which it is responsible for. We may also use information you provide to protect the revenue against tax fraud and avoidance.

Where the law permits or requires it, we may also get personal data about a taxpayer from third parties, or give personal data to third parties. These third parties include, among others: public bodies (such as HMRC, the Keeper of the Registers of Scotland and the Scottish Environment Protection Agency), tribunals, courts, law enforcement agencies (such as Police Scotland and the Crown Office and Procurator Fiscal Service), and our suppliers and service providers.

Further information on our data policies can be viewed on our website: www.revenue.scot/legal-notice